

**AGENDA PLACEMENT FORM**

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

**Date:** 5/24/23

COMMISSIONERS COURT

**Meeting Date:** 6/12/23

JUN 12 2023

**Submitted By:** Judge Boedeker

**Approved**

**Department/Office:** CJO

**Signature of Director/Official:** \_\_\_\_\_

**Agenda Title:**

Consideration to Authorize Purchasing Board to Appoint a Deputy Purchasing Agent; Establish Qualifications; Interview & Hire; Establish Annual Salary not to Exceed \$95,000.00, Depending on Experience & Qualifications; Funding

**Public Description** (Description should be 2-4 sentences explaining to the Court and the public what action is recommended and why it is necessary):

Position with American Rescue Plan Act (ARPA) Funds for FY23 & FY24

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(May attach additional sheets if necessary)

**Person to Present:** \_\_\_\_\_

(Presenter must be present for the item unless the item is on the Consent Agenda)

**Supporting Documentation:** (check one) PUBLIC  CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

**Estimated Length of Presentation:** 10 minutes

**Session Requested:** Action (Action Item, Workshop, Consent, Executive)

**Check All Departments That Have Been Notified:**

County Attorney  IT  Purchasing  Auditor

Personnel  Public Works  Facilities Management

Other Department/Official (list) \_\_\_\_\_

**Please Inter-Office All Original Documents to County Judge’s Office Prior to Deadline & List All External Persons Who Need a Copy of Signed Documents In Your Submission Email**